

# YUJA – EDIT A VIDEO



Teaching and Learning Support Service (TLSS), uOttawa

## CONTEXT

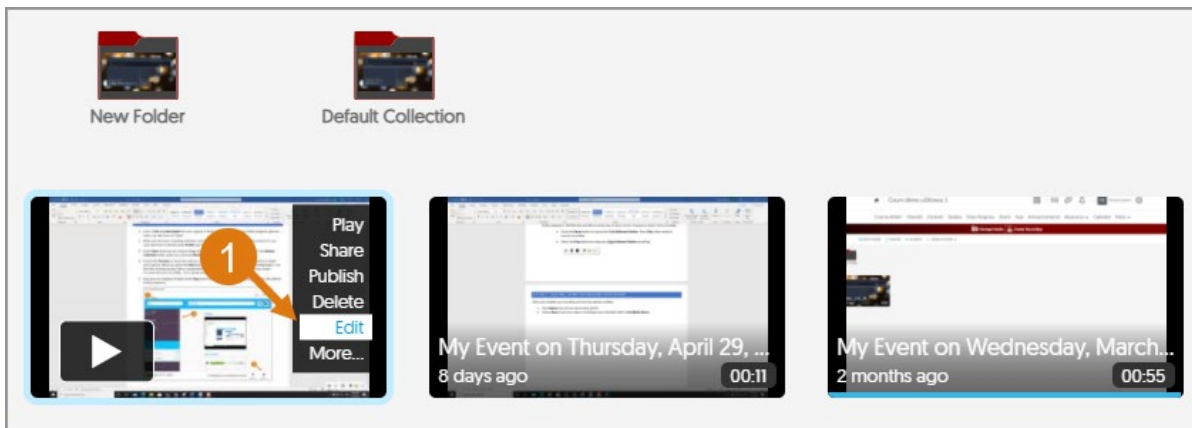
**YuJa** is a cloud-based video capture, editing and streaming service available to the entire university community. This platform can be accessed directly from Virtual Campus (Brightspace).

The **Video Editor** in **YuJa** can be used to trim parts of recorded videos, insert slides and images, edit captions, and perform other video editing tasks. This guide describes the features available in the **YuJa Video Editor**.

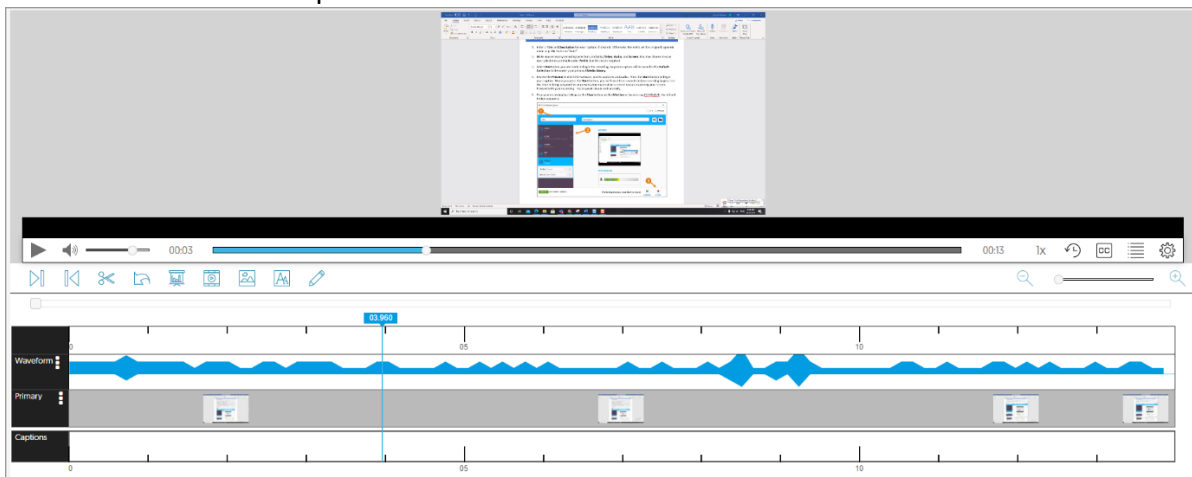
**Note** – When using the **Video Editor**, an original copy of your video is retained giving you the ability to always revert back and use the original version.

## SECTION 1: ACCESS THE YUJA VIDEO EDITOR

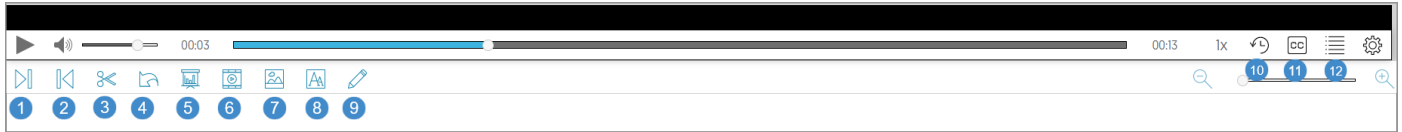
1. Go to the **YuJa** interface within Virtual Campus (Brightspace) and under **My Media**, navigate to the desired video. Hover over the video thumbnail with your mouse pointer and click on **Edit**.



2. The **YuJa Video Editor** opens in a new window.



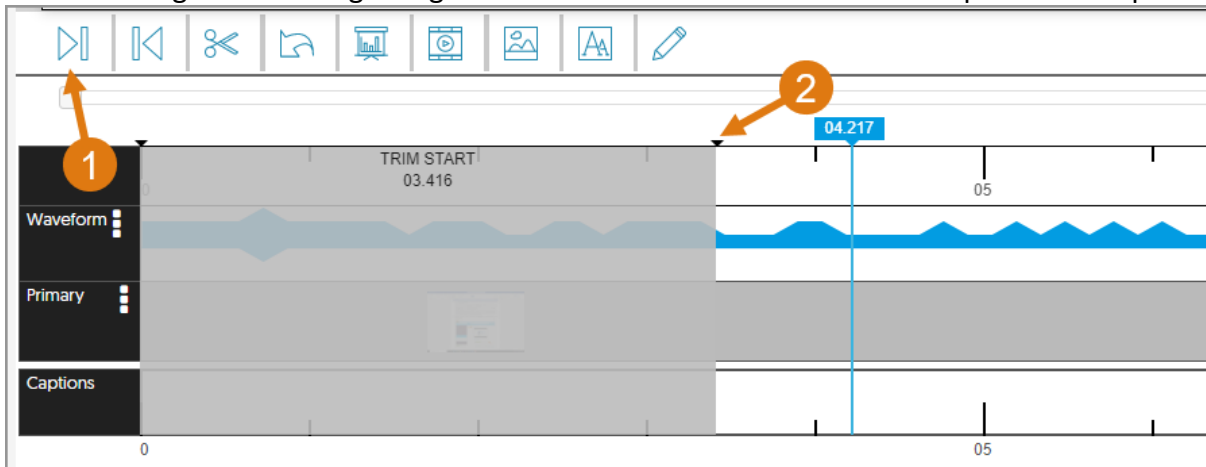
3. The following tools are available in the **YuJa Video Editor**.



1. **Trim Start** removes unwanted content at the beginning of your media.
2. **Trim End** removes unwanted content at the end of your media.
3. **Cut** removes content at any point in the media.
4. **Undo** undoes your most recent editing change.
5. **Insert Slide** replaces a portion of the video with a single PPT slide or other file types of your choosing.
6. **Add a Video** allows you to add another video to the point selected on the video timeline.
7. **Image Tools** gives access to the “Watermark” and “Blur” option.
8. **Text Overlay** allows you to add text to your media.
9. **Telestration** allows you to draw directly on your media.
10. **List of Actions** displays a list of the actions you have completed.
11. **CC** button allows you to edit any associated captions.
12. **Index** allows you to segment your video into sections and add a title for each of the different segments of your video.

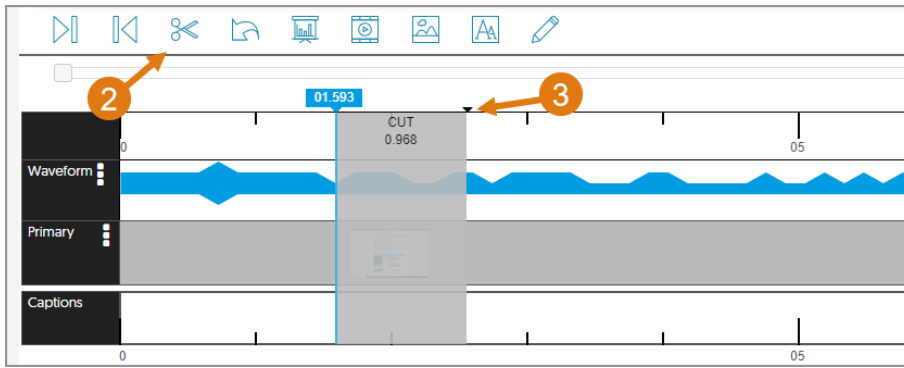
## SECTION 2: USE THE TRIM START & THE TRIM END FUNCTION

1. Click **Trim Start** to create a selection window moving from the beginning of the media forward. **Use Trim End** in the same way.
2. Click and drag from the beginning or end of the video to the desired start point or end point.

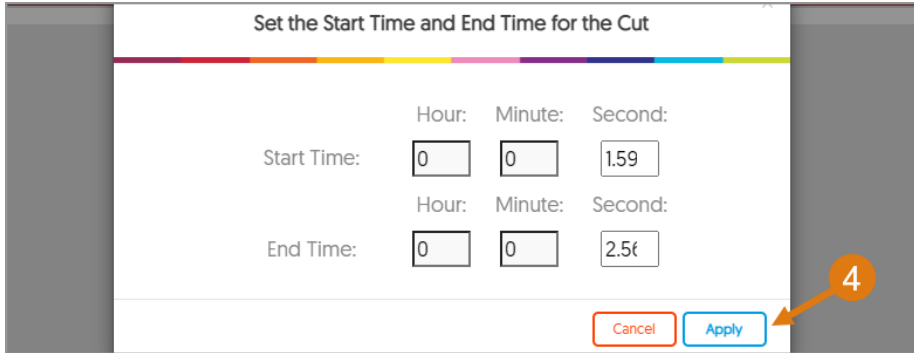


## SECTION 3: USE THE CUT FUNCTION

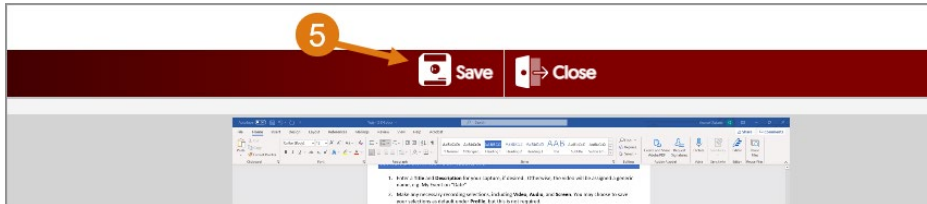
1. Select the point in the video you want to start the cut.
2. Click on **the Scissors icon**.
3. Click and drag the bar above the thumbnails to highlight the section of the video you wish to remove.



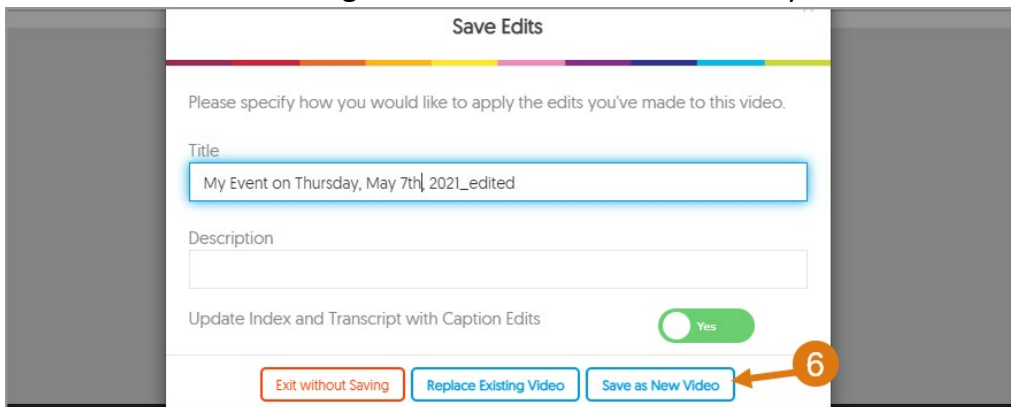
- Double click on the grayed area and if necessary, adjust the **Start Time** and **End Time** fields to reflect the times that you want to cut. Click **Apply** when done or **Cancel** if no changes need to be made.



- Once you have finished editing your video, click on **Save** at the top of the **Video Editor** screen.



- Edit the **Title** and **Description** if necessary. Then, make a selection from the following three options:
  - Save as New Video** – Saves this edited version of your video.
  - Replace Existing Video** – Replaces an existing video with this new edited version.
  - Exit without Saving** – Discards this edited version of your video.



- If you choose to **Save** the video, it will appear on the **My Media** page of your **YuJa** account once it has been processed.
- Please refer to our **YuJa – Share a video** guide for information on how to share your video with students.